



*Yorkshire Photo Walks*  
*Every photograph is a new discovery*

## TERMS AND CONDITIONS

### 1. BOOKINGS & CANCELLATIONS POLICY

#### 1.1 Photo Walk Bookings

- All Photo Walk Bookings must be made in advance. We advise against turning up on the day as sessions may already be at full capacity or may have been cancelled or postponed at short notice.
- Those clients that have paid for a place on the Photo Walk will always be given priority.
- Bookings can be made online through our secure booking system run by Cognito Forms and Stripe Payments. A place can also be reserved over the phone. In these situations an invoice will be sent out. The place will be reserved for 24 hours or until the invoice has been paid. If the invoice has not been paid within 24 hours of it being issued, the reservation will be cancelled.
- The ability to book Photo Walks will be terminated when the maximum number of 6 has been reached. A notification of a walk being at capacity will be posted on the Yorkshire Photo Walks website.

#### 1.2 Photo Walk Cancellations

- A place on a Photo Walk may be cancelled up to 48 hours before the event. In these cases a full refund or a transfer onto an alternative session will be offered. If the offer of a transfer is taken the participant must select an alternative Photo Walk scheduled within a month of their cancellation.
- Any Photo Walk cancellation made within 48 hours of an event will not receive an offer of a refund or transfer.
- If a Photo Walk is cancelled by Yorkshire Photo Walks a full refund or a transfer to another session will be offered. If the offer of a transfer is taken the participant must select an alternative Photo Walk scheduled within a month of the canceled session.
- Sessions will be cancelled by Yorkshire Photo Walks if fewer than two bookings have been made.

#### 1.3.1 Photo Walk Gift Vouchers

- All Photo Walk Gift Vouchers must be paid for in advance. Vouchers will not be valid if a payment has not been received.
- Gift Vouchers are valid for one year from the month of purchase.
- Gift Vouchers must be redeemed through the website or over the phone.
- The client must bring their voucher on the day of the event for validation by the Photo Walk tutor.

- If a client cancels a pre-redeemed Gift Voucher they must select an alternative Photo Walk scheduled within a month of the cancelled session.

### **1.3.2 Bespoke 1to1 Gift Vouchers**

- All Photo Walk Gift Vouchers must be paid for in advance. Vouchers will not be valid if a payment has not been received.
- Gift Vouchers are valid for one year from the month of purchase.
- Bespoke 1to1 Gift Vouchers must be redeemed over the phone or via email correspondence.
- The client must bring their voucher on the day of the event for validation by the Photo Walk tutor.
- If a client cancels a pre-redeemed Gift Voucher they must select arrange an alternative date within a month of the cancelled session.

### **1.4 Photo Walk Weekends**

- All places on Photo Walk Weekends must be booked in advance and prior to the deadline stated on the Yorkshire Photo Walks Website.
- A Weekend may be cancelled by Yorkshire Photo Walks if fewer than 3 participants have booked places. Clients who have already made bookings will be notified of such a cancellation by the booking deadline, stated on the Yorkshire Photo Walks website.
- Cancellations will be taken for pre-booked places on Photo Walk Weekends by the booking deadline. In these situations a client will be offered a full refund.
- If a place is cancelled after the deadline no refund will be offered.

### **1.5 Registrations of Interest**

- Some Photo Walks may offer clients the opportunity to register interest in a session, (for example weather dependant or date unspecific Photo Walks), without booking.
- Clients whom have registered interest will get priority when booking has become available.
- Bookings will be received on a first come first serve bases.
- Please note that a registration of interest is not classed as a booking. All bookings must be pre-paid for before the session.
- Priority will always be given to those who have paid in advance.

### **1.6 Photo Walk Loyalty Card**

- Each new client will be given a Photo Walk loyalty card. This presents them with a free Photo Walk place after paying for five Photo Walks.
- To be eligible for the free Photo Walk, the loyalty card must be presented to and signed by the tutor on five separate occasions. Free Introductory Photo Walks and Photo Walk Weekend sessions do not apply.

- The Photo Walk Tutor may not prompt clients to have the card signed. It is down to each individual client to present the card to the tutor. If a client attends a Photo Walk and does not have his/her card signed, that Photo Walk will not count towards a free session.

## **2. HEALTH AND SAFETY POLICY**

### **2.1 Photo Walk Health and Safety**

- Yorkshire Photo Walks will not be held responsible for any damage to personal property or injury sustained before, during or after a Photo Walk.
- Clients must ensure that their photographic equipment is kept safe and secure at all times.
- Clients will be given a health and safety briefing before each session. It is down to the client to adhere to this for their own safety.
- Please take note of the difficulty ratings stated on the Yorkshire Photo Walks website. A rating of difficult means that there may be uneven, undulating terrain over longer distances. If you know you have difficulty walking up or down hill, flights of steps or walking for long distances, please avoid these sessions. Moderate rated Photo Walks may still have steep gradients but over lesser distances. The ground underfoot may be uneven or boggy. Easy sessions are carried out along even paths for shorter distances.
- Abusive or inappropriate language or behaviour on a Photo Walk will not be tolerated. Anyone causing a nuisance will be asked to leave.
- All clients are asked to be considerate when setting up equipment. Please think of others and do not block anyone's view.

### **2.3 Meeting Points and Vehicles**

- All Photo Walk meeting points will have access to parking facilities. Sometimes a car share system will be put in place if the location of a Photo Walk is less accessible. A notification of this will be included on the Photo Walk Fact File.
- It is down to each individual to park in a safe place at the meeting point, paying consideration to other car park/road users.
- If a meeting point is at a Pay and Display Car Park it is up to the client to bring the correct change.
- Yorkshire Photo Walks will not be held responsible for any parking infringements or damage caused to a vehicle before, during or after a Photo Walk.
- The nearest toilet facilities will be included on the Photo Walk Fact File. Please note that not all meeting points will have access to toilets.
- Clients are advised to arrive at the Photo Walk meeting point in good time. Sessions start promptly at the time stated on the website and Photo Walk Fact File.
- If a client arrives late to a Photo Walk it is their responsibility to catch up with the group.

### **2.3 Smoking**

- Smoking is not permitted at any point during a Photo Walk.

## 2.4 Dogs

- Dogs are not permitted on any Photo Walk.

## 3. PHOTO WALK AFTER CARE AND PRIVACY POLICY

### 3.1 Photo Walk After Care

- All Photo Walk participants will receive a PDF of the Photo Walk Notes from each session they attend.
- All Photo Walk participants will be offered the opportunity to share their photographs from the Photo Walk on Google Photos and/or Facebook.

### 3.2 Photo Sharing

- Yorkshire Photo Walks use Google Photos and Facebook as external sources for sharing photos. Please make sure you are familiar with the privacy policies of these organisations before agreeing to share your photographs.
- Yorkshire Photo Walks will not be held responsible for any misuse of uploaded photographs using the above platforms.
- Photographs that have not been taken on a Yorkshire Photo Walk will be rejected or deleted.
- Any photographs containing a recognisable person or persons that have not given their written permission to be photographed will be rejected or deleted.
- Comments made by the Yorkshire Photo Walks tutor will only be made on photographs added to the gallery within a week of a photo walk taking place.
- Comments can be made anonymously via email direct to a client.
- Any inconsiderate or abusive comments made on photographs by others will be deleted immediately.

### 3.3 Privacy Policy

- For information on how we keep, store and access the data you share with us please read our Privacy Policy.